

Updated May 2023 V1.0



A customised accessibility guide

60 View Street Bendigo Victoria Phone 03 5434 6100 <u>Website</u>



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Glossary

Actively supervise - Parents and carers must have their children within eyesight at all times.

AFFL - Above finished floor level.

TGSI - Tactile ground surface indicators. A tactile ground surface to assist pedestrians who are visually impaired. Often found on footpaths, stairs and train station platforms.



Guidelines

Thank you for choosing to use an Access Key for Dudley House. This customised accessibility guide provides convenient information about accessing this space. Access Keys are universally designed and suitable for all people, regardless of ability.

For your Access Key to be successful, we recommend you follow these guidelines.

- Access Keys are available online to help you prepare for your visit in advance.
- Access Keys should be read and shared in an environment free of distractions.
- Access Keys can be read independently or shared with a friend, family member, carer or support worker to prepare for the visit.
- If sharing the Access Key with participant, help participant comprehend key points, consistently monitoring for level of understanding.
- If sharing the Access Key with participant, contextualised photographs can be used to summarise information and experiences.
- If using the Access Key as a reflective tool, make sure to enjoy the pivotal link between experience and recall after the visit has taken place.
- Once the visit has taken place, revisit the Access Key to celebrate success.
- Accessibility information is located on page <u>13</u>.

Access

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- Safety information is located on page <u>14</u>.
- Download Access Key in its entirety 15 pages in total.

Access Keys are designed and developed by <u>Access Ability Australia</u>.

To view the full range of free Access Keys available, go to <u>AAA Library</u>. For Access Keys in Braille or audio, please <u>Contact Us</u>. Please complete our short feedback form to help us ensure continuous improvement.

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Did You Know?

- Dudley House is operated by <u>Bendigo</u> <u>Venues and Events (BV&E)</u> a work unit of the City of Greater Bendigo.
 BV&E operates a suite of venues and performing arts facilities including, The Capital, Ulumbarra Theatre, The Engine Room, Dudley House Gallery and the Bendigo Town Hall.
- Dudley House is a community gallery, exhibition, function, and event space. It was constructed in 1858-1859 and was originally one of the first government offices erected in Bendigo's Camp Hill area. It is one of the earliest buildings remaining in the Bendigo Central Business District.
- Dudley House can accommodate 50 visitors. It includes two gallery spaces.
- Please view the City of Greater Bendigo's <u>Health and Wellbeing Plan</u> and <u>Council Plan 2021 – 2025 Mir</u> wimbul.
- The City of Greater Bendigo is committed to ensuring that the way people move around the city, access information and buildings, and their overall experience within the community is inclusive and accessible. Dudley House has been designed to

allow people of all abilities to access exhibitions and events.

- Dudley House showcases a range of visual art exhibitions, as well as local and emerging artistic talent. Visit <u>What's On</u>.
- Dudley House is available for hire to community groups as an exhibition and event space. The gallery space is equipped with hanging systems. Dudley House is not available for private functions such as birthdays and parties. For more information, please call the bookings coordinator on 03 5434 6100 or visit our <u>website</u>.
- The City of Greater Bendigo also supports six exhibitions through the <u>Dudley House</u> <u>Community Hire Subsidy</u> each year.
- Follow Bendigo Venues and Events on <u>Facebook</u> and <u>Instagram</u>.
- Dudley House community exhibitions and activations are managed by the Creative Communities team at Bendigo Venues and Events. Creative Communities support and deliver arts and cultural programs on behalf of the City of Greater Bendigo. Connect with them <u>here</u>.
- To provide feedback, please visit our website or contact us on (03) 5434 6100 (9am to 5pm, Monday to Friday).

Acknowledgements

The City of Greater Bendigo acknowledges the Dja Dja Wurrung people as the Traditional Owners and original custodians of this land. We pay our respects to their Elders past and present.

The City of Greater Bendigo would also like to acknowledge the support and assistance provided by Access Ability Australia in helping to prepare Dudley House Access Key.



Getting There

Dudley House is located at 60 View Street, Bendigo. It is next door to The Engine Room and The Capital and is part of the Bendigo Arts Precinct.

See <u>Google Maps</u>.

Train

The V/Line regional train from Southern Cross Station, Melbourne to Bendigo will get you there. The nearest railway station is Bendigo Station, 1.2 kilometres from Dudley House.

Bus

The nearest bus stop is at the Queen Elizabeth Oval on View Street, Bendigo, 75 metres from Dudley House. Use the regional Eaglehawk bus.

For further information on how to get to Dudley House, please visit <u>Public Transport Victoria</u>.



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Parking

The most convenient parking for Dudley House is at the Queen Elizabeth Oval, behind the gallery.

There is:

- one accessible parking bay in front of The Capital, 55 metres from Dudley House entrance
- two accessible parking bays at the Queen Elizabeth Oval, 125 metres from the entrance
- a 15-minute parking zone on View Street, at the front of The Capital. This area is also used as a drop off zone
- general parking on surrounding streets throughout the <u>Bendigo Central Business</u> <u>District</u>. Metres and time restrictions may apply.

The City of Greater Bendigo has Pay-by-Plate smart parking meters. Coins or credit cards are accepted.

Buses drop off visitors outside the front of The Capital, or park at the nearby Queen Elizabeth Oval.

Bike racks can be found outside the front of The Capital.



Welcome

Welcome to Dudley House.

There is a cobblestone pathway from View Street to the entrance of the gallery.

There is also stepped access to the entrance.

Entry is through manual doors opening inward with a clearance of 610mm. These can be opened to double doors with a clearance of 1250mm.

There is an undercover area outside the main entrance to the theatre.

Opening hours are subject to exhibition and event bookings. Please see our <u>website</u> for information about what's on.

Our Box Office, located at The Capital, is open 9am to 5pm, Monday to Friday.







Staff

Staff wear casual clothes with name tags.

Staff at Dudley house are available during exhibition and event bookings.

Staff are available at the Box Office at the nearby The Capital from 9am to 5pm, Monday to Friday.

Toilets

Location: Through the rear door of the gallery space one, within the courtyard.

Entry to courtyard is through a manual door opening outward with a clearance of 830mm.

Entry to the toilet area is through a manual door opening inward with a clearance of 750mm.

Includes:

- one unisex accessible toilet
- manual door opening inward. Door clearance of 770mm. Twist lock at 885mm AFFL
- cubicle space 2370mm x 2210mm
- grab bars to the right and behind toilet
- toilet seat at height 450mm AFFL with right hand transfer
- sink height 735mm AFFL with lever tap at 950mm AFFL.

Separate male toilet.

SENSORY GUIDE





Ticketing

Some of the exhibitions and events at Dudley House are free of charge.

Please visit our <u>website</u> for information on ticketing requirements for each exhibition or event.

For exhibitions and events that do require the purchase of tickets:

- book online via <u>www.gotix.com.au</u>
- phone our Box Office on 03 5434 6100
- visit our Box Office at The Capital, 50 View Street, Bendigo. The Box Office is open Monday to Friday from 9am to 5pm.

It is requested that visitors who require wheelchair circulation space call the Box Office on 03 5434 6100 or visit the Box Office at The Capital to discuss any accessibility requirements before visiting Dudley House.

Companion cards must be presented at the time of booking.

Cash or EFTPOS is accepted.



Galleries

Two light and functional gallery spaces are on the ground floor of Dudley House.

The entry doors to the building takes you directly to the gallery space one.

Gallery space two can be accessed to the right of gallery space one, through a hallway.

Entry to the hallway is via a manual door opening inward with a clearance of 860mm.

Entry to gallery space two is then via a manual door opening inward with a clearance of 860mm.

The galleries are utilised for exhibitions, functions and event spaces. Visit <u>What's On</u>.

The venue can accommodate 50 people.

SENSORY GUIDE



Accessibility

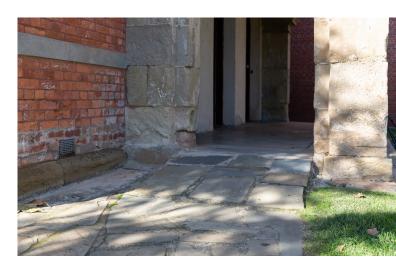
Throughout

- Taped phone message with information about services and events.
- Cobblestone pathway to entry with length 13 metres and gradient 1:32 (3%).
- Access ramp at end of cobblestone pathway with length 1.3 metres and gradient 1:6 (16.4%).
- External terrain of cobblestone, grass, concrete and asphalt.
- Internal terrain of wooden floorboards.
- Discounted entry prices for holders of government issued pension cards and Companion cards.
- Storage for mobility aids. Please inquire with staff.
- Pen and paper for exchanging information.
- Staff available to read information to visitors.
- Assistance animals welcome.
- Background music can be turned down on request.
- Courtyard can be used as a quiet space.

- Staff very accommodating to people of all abilities.
- City of Greater Bendigo customer service team are accredited with Scope Communication Access Symbol, have access to National Relay Service and TIS if needed.
- Relay service friendly. Use the National Relay Service to contact Dudley House on (03) 5434 6100. Find the right contact number or access point for your NRS channel of choice at <u>accesshub.gov.au/about-the-nrs</u>. For help using the NRS, contact the NRS helpdesk <u>accesshub.gov.au/about-the-nrs/</u> <u>nrs-helpdesk</u>
- To contact council in your own language through the Translating and Interpreting Service (TIS) phone 13 14 50 and ask them to contact the City of Greater Bendigo on 1300 002 642.

Galleries

• Gallery space one dimensions: Length 12 metres, width 6 metres, floor area 72 metres squared.



- Gallery space two dimensions: Length 6.1 metres, width 3.8 metres, floor area 23 metres squared.
- Artwork displayed at various heights.
- Audio visual screens may be available.

Safety

Throughout

- Pedestrian crossing from View Street to nearby The Capital.
- Steps to entrance with no handrails, no stair nosing and no TGSI top or bottom.
- Patrolled pathways and nearby carparks.
- No smoking.
- Wet floor signage may be displayed.
- All staff with Working with Children Checks.
- Evacuation maps.
- Fire wardens on site.
- Defibrillator located on the ground floor foyer, opposite the staircase, of The Capital (next door).
- Children to be actively supervised at all times.
- Walking only.
- Illuminated exit signs.
- No audible or visual alerts in the case of an emergency.

- In the event of an emergency, staff will help and direct visitors. If there is to be an evacuation, visitors will be directed to the nearest exit and designated assembly area.
- For updated information on our COVID
 policy, please visit our <u>website</u>

Gallery Space One

• Two structural poles, colour contrasted to floor.

Courtyard

• Fully fenced.

Sanitise

hands

here

X+

Contact

Street Address: 60 View Street Bendigo Vic 3550

Mailing address: Bendigo Venues and Events PO Box 733 Bendigo Vic 3552

Phone: 03 5434 6100 <u>Website</u>



